



Scorchers JFC

A place for every child, a game for every level, with joy over competition

Registration Instructions

These instructions are intended for those new to the Club.

Please follow the steps below to register either yourself or your child for the new season.

If you have any questions, please discuss with your coach or complete the [Scorcher enquiry form](#).

General club information & club policies are available at www.scottonscorchers.co.uk

Introduction

To enable Scorchers JFC to maintain FA Affiliation **we require each member** (player and/or parent/carer) to have a:

- **LoveAdmin joinIn.online account**

LoveAdmin helps us to ensure player safety and welfare, by providing our coaches with the appropriate and necessary information about those they coach.

- **[FA account](#)**

The FA allows us to meet FA and league requirements for player age, gender, emergency contacts information and player identification.

To allow the Club to manage our player effectively we **require each player to complete a registration form.**

This provides us with the necessary information required, to meet the need of the player and Club.

Create an account

01

a Access the the [Scorchers JFC 'shop'](#).

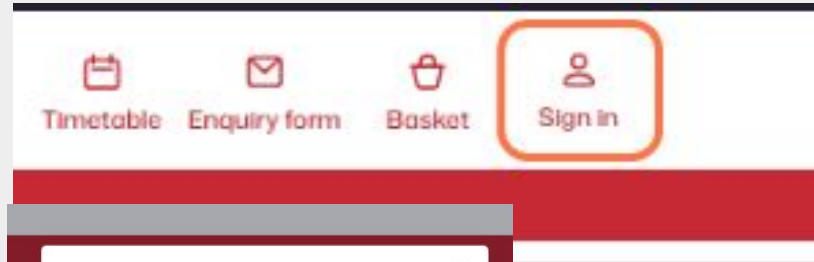
At the top right, select **"Sign In"**

Select **"Create account"**.

b Please provide details as directed.

These details are to be of the account owner often the parent/carer of a player.

c Once complete, select **"Create account"**

A screenshot of a 'Sign in to continue' modal window. It contains a close button (X) in the top right corner. The text inside says 'JoinIn is your online account for managing bookings and your details. Sign in if you already have an account or create one to continue.' Below this are two input fields: 'Email address' and 'Password'. A red 'Sign in' button is positioned below the fields. At the bottom, there are two links: 'Need help signing in?' and 'Reset your password'. A 'Create a JoinIn account' link is centered at the bottom and is highlighted with a thick orange border.A screenshot of a 'Back to sign in' modal window. It has a close button (X) in the top right corner. The text reads: '< Back to sign in', 'JoinIn is your online account for managing your bookings and personal details. We use this information to set up your account and help you manage everything securely.', and a note: 'This form is for the account owner (16+). Please enter your own details. You can add other people, such as children or family members, after signing up.' Below the text are two input fields: 'Your email' and 'Password'. The 'Your email' field is highlighted with a thick orange border.A screenshot of a 'Create account' modal window. It features a close button (X) in the top right corner. The first section has a checked checkbox next to the text 'I agree to the Privacy Policy and the Terms and Conditions'. Below it is an unchecked checkbox next to 'I'd like to receive updates about JoinIn'. At the bottom is a large red 'Create account' button, which is highlighted with a thick orange border.

Find your team

02

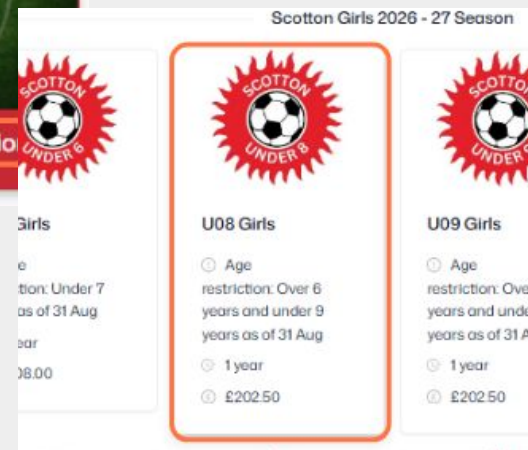
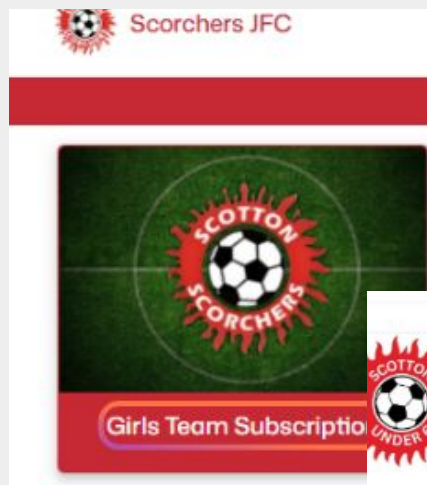
a Select the required group:

- Scotton Girls or Boys
- Staveley Boys
- Open age Ladies

b Select the required age group.

If you are unsure please use our handy [online tool](#) to help.

c Choose the appropriate payment option and finish with **“Add to basket”**



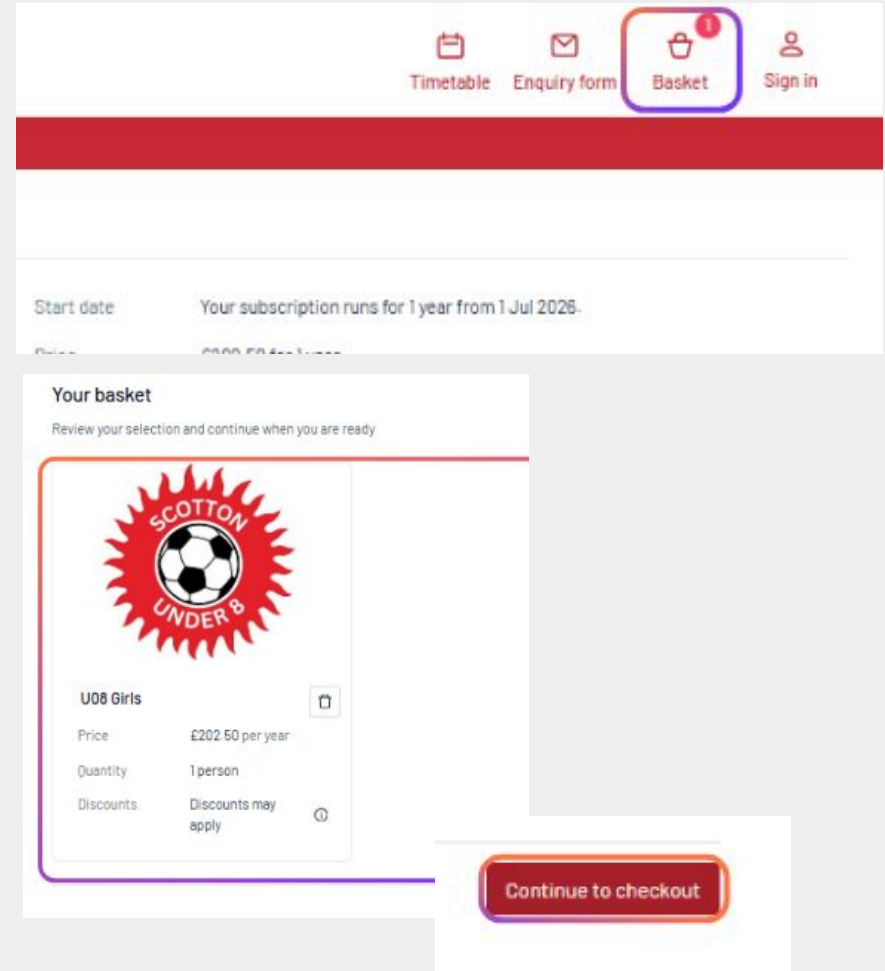
Start date	Your subscription runs for 1 year from 1 Jul 2026.	
Price	Full season fee	
Instalments	☒ Pay in a single payment	☐ Pay in 9 instalments
Discounts	Discounts may apply to this booking ⓘ	
Add to basket		

Confirm team

03

a Select “**Basket**” from the top right menu.

b Review and select “**Continue to checkout**” once your happy with your selection.



Checkout

04

There are 7 steps with the checkout process. Please **complete all 7** steps to register a player.

Checkout · Step 1 of 7

- Who is this for
- Required items
- Medical information
- Emergency contacts
- Consent forms
- Upload files
- Payment

Select “Continue” at the end of each stage

Continue

Player age 16 years and over?

There will be an additional step that requires a personal email address for the player. This is an FA requirement for league matches.

16 years and over - Player email address



For players age 16+, please provide a player email address.

The FA requires a personal email address for all players age 16 and over. Please note: this cannot be the same as the primary contact email address.

Enter here...

Who is this for

01 of 07

Checkout · Step 1 of 7

Who is this for

Required items

Medical information

Emergency contacts

Consent forms

Upload files

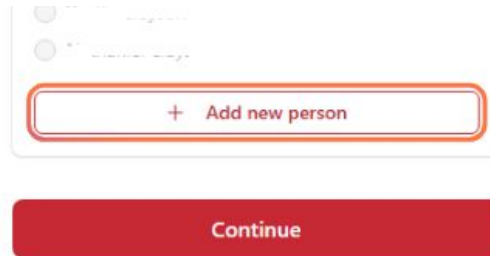
Payment

Select the appropriate player for each team in your basket.

Teams are age restricted. *If you can not select the player name, please review the age group in your basket*

Can't see any players name?

Select “+ Add new person” and provide player details as directed.



Select “Add” once complete.

Checkout 04

Who is this for

Choose who each product is for



U08 Girls
Subscription

Select a person

☐ Player 1

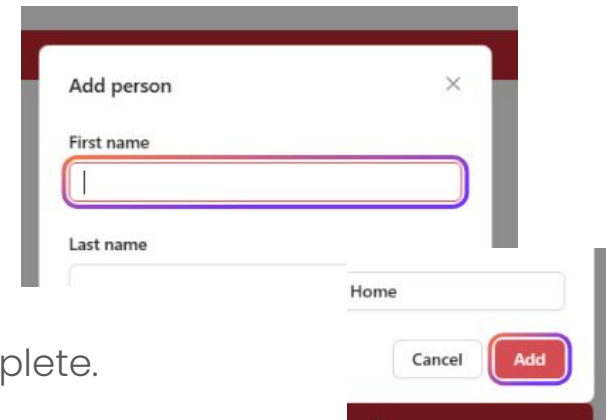
☐ Player 2

Age: 7

☐ Player name

+ Add new person

Continue



Required items

02 of 07

Checkout · Step 2 of 7

- ✓ Who is this for
- Required items
- Medical information
- Emergency contacts
- Consent forms
- Upload files
- Payment

Checkout 04

The “Required item” is for administrative purposes, with no additional cost to you.

Please “Add items and Continue”

+

Required items

Please review the required add-ons for the items in your basket

U08 Girls

Squad · free

Participant · **Player name**

Add items and continue

Medical Information

03 of 07

Checkout 04

It is important that **accurate** and **relevant** medication **information** is provided for each player.

This information is made available to the team coach for player safety and welfare

Checkout · Step 3 of 7

- ✓ Who is this for
- ✓ Required items
- Medical information
- Emergency contacts
- Consent forms
- Upload files
- Payment



Medical information

Review or update medical information for each person

Player name

Is there anything medical or support-related we should know about this person?

No

Yes

Continue

No

Yes

> Medical information

> Allergies & dietary requirements

> Doctor's details

Emergency contacts

04 of 07

Checkout 04

This information is vitaly important to ensure the welfare and safety of all players.

When registering a junior player, the **account owner** is considered the **primary contacts**.

The provided emergency contact is to be used as a secondary contact.

Checkout · Step 4 of 7

- ✓ Who is this for
- ✓ Required items
- ✓ Medical information
- Emergency contacts
- Consent forms
- Upload files
- Payment

< Back

Step 3 of 7

Emergency contacts

Please review the emergency contacts and add them if required

First name

Last name

Phone number

Discounts · [View](#)

-£54.00

Total due now

£294.00

Continue

Consent forms

05 of 07

Checkout · Step 5 of 7

- ✓ Who is this for
- ✓ Required items
- ✓ Medical information
- ✓ Emergency contacts
- Consent forms**
- Upload files
- Payment

Please ensure you “**View**” each of the listed consent items.

Once viewed, please **switch** the required items from grey to red, showing your acceptance.

Consent forms

Please review and update the consents for each person

test 26/27 test 26/27

Club Policies · **View**

Code of Conduct · **View**

Return of kit and equipment · **View**

access to medical information · **View**

photography (optional) · **View**

Club Policies · **View**

Code of Conduct · **View**

Return of kit and equipment · **View**

access to medical information · **View**

photography (optional) · **View**

5 of the 6 consent items must be toggled as read & accepted to continue to the next stage.

Upload files

06 of 07

Checkout · Step 6 of 7

✓ Who is this for

✓ Required items

✓ Medical information

✓ Emergency contacts

✓ Consent forms

● Upload files

○ Payment

For FA compliance the Club requires a **recent player photo** and a copy of **player ID**

Player name

Player photo MUST BE: a full head & shoulders image, of the player ONLY, be well-lit, forward facing and recent (NOT previous season). The photo MUST NOT be: a photo of a photo (Inc photo of passport), or a digitally altered image.


Click to upload or drag and drop an image file

Legal form of player ID - i.e. Player passport or birth certificate. This is required to verify player nationality and Date of Birth


Click to upload or drag and drop a file

Continue

Select “Click to upload” for each item.

passport), or a digitally altered image.


Click to upload or drag and drop an image file

All player **photos must comply** with the defined [Photo Requirements](#)

Information on photo and ID upload is also available via the [Parent Hub](#) of our website.

Payment

07 of 07

Checkout · Step 7 of 7

- ✓ Who is this for
- ✓ Required items
- ✓ Medical information
- ✓ Emergency contacts
- ✓ Consent forms
- ✓ Upload files
- Payment

Please provide the payment details for the direct debit setup.

Once setup, select **“Pay now”**. This will complete your Club registration.

Payment

Please review your payment details below to complete your order

Direct Debits can be used for single, one-time payments. Rest assured that a one-off transaction will not repeat.



Set up a Direct Debit with
Scotton Scorchers JFC

Name and address of account owner

Account name

Account number Sort code

Must be 8 digits long Must be 6 digits long

☐ I am the account holder

Checkout 04

Payment

Please review your payment details to continue

Direct Debits can be used for single, one-time payments. Rest assured that a one-off transaction will not repeat.



Direct Debit
Setup by

Powered by  London Zurich

Confirmation

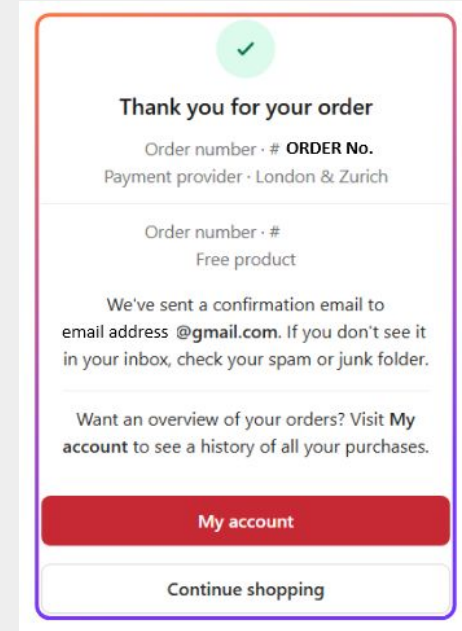
05

Once payment is complete you will be provided with an on screen confirmation of your order.

Please **retain** your **order number** as a reference

You will also receive two email confirmations

1. **London & Zurich** detailing the agreed direct debit setup.
2. **The Club** via LoveAdmin



From London & Zurich Limited on behalf of Scotton Scorchers Junior Football Club

22 Apr 2025, 19:



Important: Confirmation of the set-up of your Direct Debit Instruction

Thank you for setting up a Direct Debit Instruction with London & Zurich Ltd on behalf of Scotton Scorchers Junior Football Club.

Having accepted your Direct Debit details, we would like you to confirm that they are correct; please can you check the details below.